

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

July 9, 2007

CALL TO PODIUM:

James D. Arnoult

RESPONSIBLE STAFF:

James D. Arnoult

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
X	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:

Resolution of the Mayor and City Council Authorizing the City Manager to Enter Into a Contract to Provide Equipment and Personnel to Perform Loose Leaf Pickup (\$40,000)

SUPPORTING BACKGROUND:

The City provides loose leaf pickup in the Fall to residents on their recycling day. In order to maintain this level of service as the City grows and trees mature, funding was approved in the FY 2008 Budget to supplement City crews with some contract loose leaf removal.

Public Works would like to piggyback the Montgomery County Open Solicitation Contract # 6506020009 to secure a contract to provide an industrial leaf machine and two (2) trucks with leaf collection boxes and personnel to collect loose leaves. Those costs are as follows:

Single axel dump truck, 21 cubic yard leaf box, and operator: \$70/per hour

Industrial leaf vacuum machine: \$35/per hour

Laborers with appropriate hand tools: \$25/hour

It is important to secure these services early, as the leaf vacuum equipment needed for this contract is specialized and may not be available in the Fall. This contract will provide a loose leaf removal crew for approximately twenty (20) working days during the heaviest part of the leafing season.

DESIRED OUTCOME:

Vote on Resolution

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING TO EXPENDITURES FROM THE CITY BUDGET (CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: James D. Arnoult Date of City Council Meeting: July 9, 2007

AUTHORIZING

Purchase _____ Award Contract X Transfer Funds _____ Negotiate/
Execute a Contract _____

BID INFORMATION:

Advertisement Date _____

Newspaper(s) _____

Bids Opened/Tabulated (date) Per Montgomery County Contract #6506020009

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

Provide two (2) trucks with 21 cubic yard boxes, one (1) industrial leaf vacuum, two (2) drivers and three (3) laborers to pick up loose leaves in the City.

CONTRACTED/PURCHASE FROM:

Company Name: C & C Custon LawnCare, Inc.

Street Address: 11906 Fingerboard Road

P. O. Box Number

City/State/Zip: Monrovia, MD 21770

CONTRACT/PURCHASE AMOUNT: \$40,000.00

Check One: In the Amount of _____ Not to Exceed X

FUNDS TO BE EXPENDED FROM: Operating Budget X Capital Improvements Budget _____

Account Number: 1344-536000

(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS

Available X Not available _____

Finance Dept.

Date

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT TO
PROVIDE EQUIPMENT AND PERSONNEL TO PERFORM LOOSE LEAF PICKUP

WHEREAS, section 57 of the City Charter provides that the City Council may permit negotiations of contracts without sealed bids for products and services, where in the opinion of the Council, the interests of the City would be best served by negotiated contracts; and

WHEREAS, it is recommended that the City supplement its current leafing program with a loose leaf pickup contractor; and

WHEREAS, the City wishes to participate in the Montgomery County Contract # 6506020009 to enter into a leafing contract; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to enter into a contract for collection of loose leaves with C & C Custom Lawncare, Inc., 11906 Fingerboard Road, Monrovia, Maryland, 21770, in an amount not to exceed Forty Thousand Dollars (\$40,000), said funds to be expended from the Operating Budget.

ADOPTED by the Mayor and City Council this 9th day of July 2007.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 9th day
of July 2007.

David B. Humpton, City Manager